भारतीय सूचना प्रौद्योगिकी संस्थान अगरतला
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY AGARTALA
(An Institute of National Importance Under Ministry of Education)
NIT-Agartala Campus, Jirania, Pin-799046 (Tripura) India -Email:director@iiitagartala.ac.in

NIQ No.: /NIQ/AV-VC-SYSTEM/2026-27/ 627 **Date of Issue:** 17/11/2026

NOTICE INVITING QUOTATION (NIQ)
(FOR MARKET SURVEY ONLY)

SUBJECT: INVITING TECHNICAL DETAILS AND ESTIMATED PRICES FOR SETTING UP A CONFERENCE ROOM AUDIO-VISUAL (AV) AND VIDEO CONFERENCING (VC) SYSTEM AT IIIT AGARTALA, TEMPORARY CAMPUS, AT OLD KV BUILDING, NIT AGARTALA.

On behalf of the IIIT Agartala, a NIQ is invited for technical details and prevailing prices from manufacturers, suppliers, authorised dealers and experienced firms for setting up a complete Audio-Visual (AV) and Video Conferencing (VC) System in the Conference Room of IIIT Agartala in old KV building.

The purpose of this notice is to understand what equipment is available in the market, what equipment will be suitable for the conference room and how much the complete system cost.

This is only a market survey and not an actual purchase tender. No purchase order or work order will be issued on the basis of this notice. Actual procurement, if required, will be carried out separately through GeM, wherever applicable, following the General Financial Rules (GFR), 2017, as amended from time to time, and other applicable Government rules.

1. CONFERENCE ROOM DETAILS

Particulars	Details
Location	Old KV Building, NIT Agartala, Jirania, Tripura - 799046
Room Length	Approximately 9.105 metres
Room Width	Approximately 6.425 metres
Total Floor Area	Approximately 58.49 sq.m. (629.36 sq. feet) as per drawing.
Seating Capacity	19 persons (9 seats on each side and 1 seat at the head of the table)
Purpose	Meetings, presentations, online meetings, video conferences and hybrid meetings

Vendors are requested to consider the above room size and seating arrangement while suggesting suitable equipment.

2. SUGGESTED EQUIPMENT AND PRICE DETAILS

The following list is provided only as a reference. The Institute has not yet decided which equipment or how many units will be required.

Vendors are requested to suggest the necessary equipment, quantities and specifications for setting up a complete and properly working video conferencing system.

Sl. No.	Name of Equipment	Make / Model	Suggested Qty.	Unit Price (Rs.)	GST (Rs.)	Total (Rs.)
1	Interactive Display / Touch Screen with Computer					
2	Software for Screen Sharing and Online Collaboration, if required					
3	Video Conferencing Camera (PTZ / Auto-Tracking)					
4	Table top Microphones / Conference Microphone System					
5	Audio Processor / Echo Cancellation System					
6	Speakers for the Conference Room					
7	Amplifier, if required					
8	Network Switch for Connecting AV Equipment, if required					
9	USB / HDMI Cables and Extenders					
10	Equipment Rack and Power Distribution Unit					
11	Wireless Screen-Sharing Device, if required					
12	AV Control System, if required					
13	Other Necessary Cables, Connectors and Accessories					
14	Installation, Connection, Testing and Commissioning					
15	Transportation and Other Charges, if applicable					
	GRAND TOTAL (INCLUDING GST)					

Important Instructions to Vendors:

1. Display units or equipment setup should preferably be mounted on free-standing/portable stands so that the existing structure remains undisturbed and the assets remain easily removable.
2. The above list is only for guidance and is not a final list of required equipment.
3. Vendors may add any other equipment that they consider necessary for a complete and properly working system.
4. Vendors may also remove any item which is not required for the proposed system.
5. Vendors should suggest the required quantity of each item based on the room size and seating capacity.
6. Please mention the brand, model, technical details and price of each suggested item.
7. GST, installation charges and other expenses should be shown separately.
8. Any software licence or yearly subscription charges should also be mentioned separately.
9. Please attach product brochures or technical details of the suggested equipment.
10. Vendors are requested to provide a simple layout or drawing showing the suggested placement of cameras, microphones, speakers and displays.

3. INFORMATION TO BE SUBMITTED

Interested vendors are requested to submit:

1. Item-wise technical details and price list.
2. Recommended quantity of each item.
3. Brand, model and product brochures.
4. Details of installation and commissioning charges.
5. Warranty and after-sales service details.
6. Name, address, contact number and email ID of the firm.
7. GST and PAN details. wherever applicable.

4. LAST DATE AND MODE OF SUBMISSION

The required details and estimated prices should be submitted through email only, as per the following schedule:

Particulars	Details
Submission Start Date	18-Nov-26
Submission Start Time	9:00 AM
Last Date of Submission	27-Nov-26
Last Time of Submission	5:00 PM
Submission Mode	**Email only**
Official Email ID	purchasesection@iiitagartala.ac.in

Email Subject: Submission of Technical Details and Estimated Prices for Conference Room AV/VC System for IIIT Agartala.

No physical or hard copy is required. Late submissions may not be considered.

5. GENERAL TERMS AND CONDITIONS

1. This notice is issued only to collect technical information and estimated market prices for planning and budget preparation.
2. The prices submitted by vendors will be treated as estimated prices only and will not be considered as final offers for purchase.
3. Submission of information shall not give any vendor the right to receive a purchase order or participate with any special preference in future procurement.
4. The Institute may change the equipment list, quantities and technical requirements based on the information received from vendors.
5. The final technical specifications shall be prepared in a fair and general manner so that different brands and suppliers can participate, in accordance with Rule 144 of GFR, 2017.
6. The Institute may form a committee to examine the technical details and estimated prices received from vendors.
7. Actual procurement, if required, shall be carried out separately through GeM, wherever applicable, in accordance with Rule 149 of GFR, 2017, and other applicable Government rules.
8. If the required goods or services are not available on GeM, the applicable alternative procurement procedure shall be followed.
9. The Institute reserves the right to cancel or modify this market survey without assigning any reason.
10. Vendors shall bear their own expenses for preparing and submitting the required information.

17.11.26

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OSD, IIIT Agartala
PRANAY PAL, OSD
IIIT, AGARTALA