भारतीय सूचना प्रौद्योगिकी संस्थान, अगरतला (त्रिपुरा)
Indian Institute of Information Technology, Agartala
West Tripura, Pin: 799046
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Minutes of the 3rd Meeting of Finance Committee held on December 21, 2023

The Finance Committee, 3rd meeting of Indian Institute of Information Technology, Agartala was held on December 21, 2023 at 3:00 pm through online mode.

The following members were present in the meeting:

(1)	Lt. Gen. Konsam Himalaya Singh (Retd.)	:	Chairperson of BoG & FC, IIIT Agartala.
(2)	Prof. (Dr.) A. Kumar	:	Member, Director of IIIT Agartala.
(3)	Shri. Anil Kumar	:	Member, Director (Fin), IFD, MoE, Govt. of India
(4)	Shri N. C. Sharma	:	Member, Director, Directorate of Higher Education, Govt. of Tripura.
(5)	Shri Gautam Kumar Chandra	:	Member, GM (F&A)-I/c, Finance, ONGC Ltd., Tripura Asset,
(6)	Col. (Dr.) Ashish Badola	:	Member, Mentor Registrar of IIIT Agartala and Registrar of NIT Agartala.

The Chairperson presided over the meeting and welcomed all members of the Finance Committee and greeted them for making it convenient to attend the third meeting of Finance Committee of IIIT Agartala.

The Chairperson invited the Director of IIIT Agartala to initiate discussion on Agenda items. The Director introduced all the Members of Finance Committee to the Chairperson and then invited the Mentor Registrar, IIIT Agartala to place agenda to the Finance Committee for discussion and decision. The Agenda Items were placed by the Mentor Registrar, IIIT Agartala.

<u>**Item No. 3.1:**</u> **To confirm the minutes of 2nd Meeting of the Finance Committee, IIIT Agartala held on March 29, 2023.**

The Finance Committee confirmed the minutes of 2nd Finance Committee meeting.

<u>**Item No. 3.2:**</u> **Actions taken on decisions of the 1st and 2nd Meeting of BOG, IIIT, Agartala held on 23rd February 2022 and 29th March 2023 respectively.**

The Finance Committee noted the following actions taken on the decisions of 1st and 2nd Meetings of the Finance Committee of IIIT, Agartala:

Sl. No.	*Item No.*	*Agenda Item*	*Status of Actions taken*
		1st Finance Committee Meeting	
1.	1.1	*Inclusion of user charges in the fees paid by the students of IIIT Agartala.*	The decision of the committee has been implemented.
2.	1.2	*To consider the Annual Accounts for the year 2020-21 of IIIT Agartala and conducting annual audit of the Institute by the C&AG for the financial year 2018-19, 2019-20 and 2020-21.*	Action taken.
3.	1.3	*To consider signing of Memorandum of Understanding (MoU) between Indian Institute of Information Technology, Agartala and Department of Higher Education, Ministry of Education, Government of India for the year 2021-22 as per requirement of GFR 229 (xi).*	Action taken.
4.	1.4	*To transfer the user charges to the account of NIT Agartala.*	Action taken.
5.	1.5	*Any other item with the permission of the Chair.*	Not applicable.
		2nd Finance Committee Meeting	
6.	2.1	*To confirm the minutes of 1st Meeting of the Finance Committee, IIIT Agartala held on February 23, 2022.*	The decision of the committee has been implemented.
7.	2.2	*To consider the Annual Accounts for the year 2021-22 and Annual Report along with Separate Audit Report of IIITA from the financial year 2018-19 to 2021-22 of the C&AG.*	It has been noted and implemented.
8.	2.3	*To consider construction of boundary wall around the land allocated for establishment of permanent campus of IIIT Agartala along with the 2 nos. Main Gate, 2 nos. Auxiliary Gate & 2 nos. gate for village road.*	Action is being taken.
9.	2.4	*Any other item with the permission of the Chair.*	Not applicable.

Item No. 3.3: **To consider the Annual Accounts for the year 2022-23 and Separate Audit Report for the financial year 2022-23.**

The Finance Committee ratified the Annual Accounts for the financial year 2022-23. The Committee noted and approved the Separate Audit Report on the Annual Accounts of IIIT Agartala for the financial year 2022-23 to incorporate into the Annual Report 2022-23.

Item No. 3.4: **To consider purchase of vehicle for the Director, IIIT Agartala.**

The Committee approved the procurement of Staff Car as given stated authorization.

Item No. 3.5: **Any other item with the permission of the Chair.**

Item No. 3.5.1: **To consider the adoption of enhanced Dearness Allowance from 42% to 46% of the Basic Pay with effect from 1st July 2023 at IIIT Agartala.**

The Committee approved the enhancement, however stated that subsequent enhancement in DA needs to be placed before committee prior to its implementation.

Item No. 3.5.2: **Procurement of stores by NITA for IIIT Agartala and payment thereon.**

The Committee approved the procurement proposal however stated that same be adopted as a short gap measure till regular posts of IIIT Agartala are filled.

The meeting ended with the vote of thanks to the Chair.

19/1/24
(Col. (Dr.) Ashish Badola)
Mentor Registrar of IIIT Agartala
& Registrar, NIT Agartala