भारतीय सूचना प्रौद्योगिकी संस्थान, अगरतला (त्रिपुरा)
Indian Institute of Information Technology, Agartala
West Tripura, Pin: 799046

****

Minutes of the 3rd Meeting of Board of Governors held on December 21, 2023

The Board of Governors, 3rd meeting of Indian Institute of Information Technology, Agartala was held on December 21, 2023 at 3:30 pm through online mode.

The following members were present in the meeting:

(1)	Lt. Gen. Konsam Himalaya Singh	: Chairperson of BoG, IIIT Agartala.
(2)	Prof. (Dr.) A. Kumar	: Member, Director of IIIT Agartala.
(3)	Prof. (Dr.) S. K. Patra	: Member, Director of NITA.
(3)	Prof. Gautam Barua	: Member, Director, IIIT Guwahati.
(4)	Mr. N. C. Sharma	: Director of Higher Education, Govt. of Tripura (Representative of the Secretary, Department of Higher Education, Govt. of Tripura)
(5)	Ms. Nanda Basumatry	: CGM (N/W), NEEPCO (Present incumbent in place of Smt. Debjani Dey, CGM (E/M) and HOP AGTCCPP/ TGBPP, NEEPCO).
(6)	Mr. Krishna Kumar	: Asset Manager, Tripura Asset, ONGC Ltd. (Present incumbent in place of Shri Tarun Malik, Executive Director – Asset Manager, Tripura Asset, ONGC Ltd.)
(7)	Prof. Partha Pratim Chakraborty	: Member, Professor, Computer Science & Engineering and former Director, Indian Institute of Technology Kharagpur.
(8)	Shri G. Viswam	: Member, Director, Electronics & Radar Development Establishment (LRDE), Defence Research Development Organization, Govt. of India, Pin – 560093.
(9)	Dr. Maneesh Kumar Pandey,	: Member, Sr. Manager, Intel Technology India Pvt. Ltd., SSR2, Bellandur Bengaluru.
(10)	Col. (Dr.) Ashish Badola	: Mentor Registrar of IIIT Agartala and Registrar of NIT Agartala.

The Additional Secretary, Department of Higher Education, MoE, Govt. of India and Smt. Manidipa DebBarma, Principal, Women's College, Agartala could not attend the meeting.

The Chairperson presided over the meeting and welcomed all members of the Board of Governors and greeted them for making it convenient to attend the third meeting of Board of Governors, IIIT Agartala.

The Chairperson invited the Director of IIIT Agartala, Prof. (Dr.) A. Kumar to initiate discussion on Agenda items. The Director introduced all the Members of Board of Governors to the Chairperson and then invited the Mentor Registrar, IIIT Agartala to place agenda to the Board of Governors for discussion and decision. The Agenda Items were placed by the Mentor Registrar, IIIT Agartala.

Item No. 3.1: **To confirm the minutes of 2nd Meeting of the Board of Governors, IIIT Agartala held on March 29, 2023.**

The Board of Governors confirmed the minutes of 2nd meeting of BoG.

Item No. 2.2: **Actions taken on decisions of the 2nd Meeting of BOG, IIIT, Agartala.**

The Board of Governors noted the following actions taken on the decision of 2nd BoG meeting of IIIT Agartala.

Sl. No.	*Item No.*	*Agenda Item*	*Status of Actions taken*
1.	2.1	*To confirm the minutes of 1st Meeting of the Board of Governors, IIIT Agartala held on February 23, 2022.*	The decision of the Board has been implemented.
2.	2.2	*Actions taken on decisions of the 1st Meeting of BOG, IIIT Agartala.*	It has been noted and implemented.
3.	2.3	*To consider the minutes of fourth Senate Meeting of IIIT Agartala and to ratify the decision to award degree to 14 passed out students and a Gold Medal to the Institute topper in the 1st Convocation of IIIT Agartala.*	Action taken.
4.	2.4	*To consider the Annual Accounts for the year 2021-22 and Annual Report along with Separate Audit Report of IIITA from the financial year 2018-19 to 2021-22 of the C&AG.*	Action taken.
5.	2.5	*To consider construction of Boundary wall around the land allocated for establishment of permanent campus of IIIT Agartala along with the 2 nos. Main Gate, 2 nos. Auxiliary Gate & 2 nos. gate for village road.*	Action taken is being reported as Item No. 3.5 of 3rd BoG.

6.	2.6	*To consider the recommendation of minutes of 1st Finance Committee Meeting of IIIT Agartala held on February 23, 2022.*	Action taken.
7.	2.7	*Any other item with the permission of the Chair.*	As per Item No. 3.12 of 3rd BoG.

<u>Item No. 3.3:</u> **To consider the minutes of fifth SENATE Meeting of IIIT Agartala conducted through circulation regarding enhancement of seat capacity of B.Tech in Computer Science & Engineering Department.**

The Board ratified the minutes of fifth Senate meeting of IIIT Agartala.

<u>Item No. 3.4:</u> **To consider the Annual Report 2022-23 of IIIT Agartala along with the Annual Accounts for the year 2022-23 and Separate Audit Report for the financial year 2022-23.**

The Board noted and approved the recommendation of Finance Committee (3rd meeting) for approving the Annual Report & SAR of year 2022-23.

<u>Item No. 3.5:</u> **To consider the recommendation of minutes of 2nd Finance Committee Meeting of IIIT Agartala held on March 29, 2023.**

The Board approved the minutes of 2nd Finance Committee. It was intimated to Board that proposal of construction of boundary hall in respect of IIIT Agartala with PWD has been revoked and same will now be constructed through CPWD as part of consolidated infrastructure of IIIT Agartala campus.

<u>Item No. 3.6:</u> **To consider the appointment of faculty members on temporary basis for 11 months for IIIT Agartala.**

The Board noted and approved the contractual engagement of four faculty members for IIIT Agartala.

<u>Item No. 3.7:</u> **To consider purchase of vehicle for the Director, IIIT Agartala.**

The Board confirmed the recommendation of Finance Committee for the procurement of staff car for the Director, IIIT Agartala.

<u>Item No. 3.8:</u> **To consider the Recruitment Rules for the faculty and non-faculty positions of IIIT Agartala.**

The Board having deliberated on the proposal for adoption of Recruitment Rules, confirmed that recruitment rules for faculty as formed for IIIT Guwahati be adopted. However the recruitment rules needs to be circulated prior to its adoption and in case of any comments/ observations, the same be placed before the Board in the next meeting.

Item No. 3.9: **To consider the sanction of non-faculty and additional faculty positions of IIIT Agartala.**

The Board having deliberated on the proposal, stated following steps to be initiated:-

(a) The reservation roster for faculty and non-faculty positions be finalized as per guidelines as issued by Govt. of India (CCS rules).
(b) The non-faculty positions in various classification eg. Group-A, Group-B and Group-C be finalized and placed before the Board in the next meeting.

Item No. 3.10: **To consider adoption of Statues for IIIT Agartala as per the IIIT (PPP) Act. 2017.**

The Board accorded approval for adoption of Statutes of the Indian Institute of Information Technology, Agartala, 2021 for IIIT Agartala.

Item No. 3.11: **To consider the progress of construction of IIIT Agartala at permanent campus.**

The Board having deliberated on the proposal stated following steps to be initiated:-
(a) MoU with CPWD to be finalized at the earliest. The draft MoU be circulated to all members for any comments/ recommendation prior to its signing.
(b) The Zonal Plan and Master Plan for the proposed new permanent campus be placed before the Board in next meeting.
(c) The rough indication of cost be obtained from CPWD for the proposed plan of construction and be placed before Board in next meeting.

Item No. 3.12: **Director's report (in PPT form) about the progress of the Institute.**

The Board noted the Director's report as presented by Director, IIIT Agartala.

Item No. 3.13: **Any other item with the permission of the Chair.**

Item No. 3.13.1: **To consider the adoption of enhanced Dearness Allowance from 42% to 46% of the Basic Pay with effect from 1st July 2023 at IIIT Agartala.**

The Board approved the enhancement, however stated that subsequent enhancement in DA needs to be placed before committee prior to its implementation.

Item No. 3.13.2: **Procurement of stores by NITA for IIIT Agartala and payment thereon.**

The Board approved the procurement proposal however stated that same be adopted as a short gap measure till regular posts of IIIT Agartala are filled.

Additional Points:

Points by Prof. Partha Pratim Chakraborty

(a) IIIT Agartala should at the earliest take steps to take on research projects. As faculty and non-faculty staff is a prerequisite steps be taken to fulfill the positions.
(b) Steps needs to be taken to associate prominent personalities from State of Tripura which are presently in various positions of prominence so that they can act as Mentor to existing students of IIIT Agartala. He recommended name of Dr. Manojit Choudhary who is presently in Mohamed bin Zayed University of Artificial Intelligence. The Chairman & Prof. Barua also confirmed the proposal as proposed.

Points by Prof. Gautam Barua

(a) The Annexures and enclosures of agenda needs to be forwarded separately in order to have better access during the conduct of meeting.

(b) All the steps/ actions needs to be initiated for construction of permanent campus at the earliest.

Points by Chairperson

(a) The Chairperson recommended to Director, NITA that if feasible the building earmarked for IIIT Agartala at NIT Campus be handed over by May 24.

(b) The frequency of BoG needs to be increased so as to address issues in time.

(c) Decision of urgent issues needs to be taken on file by Chairperson to be placed before Board for ratification.

The meeting ended with the vote of thanks to the Chair.

10/1/24
(Col. (Dr.) Ashish Badola)
Mentor Registrar of IIIT Agartala
& Registrar, NIT Agartala