

ANNEXURE - II

**Minutes on the visit of Hon'ble Chairman, BoG, IIIT Agartala
to IIIT Agartala on 30.09.2024**

Following points were discussed and direction as accorded are as given below:-

Item No. 1: Proposal to raise salary (fixed) from current Rs. 80,000/- to a band of Rs. 90,000 – 1,00,000 for contract Faculty Members.

Presently, faculty members recruited on purely contractual positions have been appointed with fixed salary of Rs. 80,000/- per month. During the recent recruitment process of faculty (on Contractual), it has been observed however, that very few applications are received and very few research oriented, motivated and adequately qualified candidates do apply against our faculty recruitment advertisement. It is therefore proposed to raise the fixed salary in the Rs. 90,000 – 1,00,000 band depending upon performance in the selection committee in all the future recruitment drive of faculty members (Contractual) so as to attract talented candidates.

Item No. 2: Proposal of publishing rolling advertisement of faculty members (Contract).

At present, 04 faculty members (Contractual) are working at IIIT Agartala. However, the rate of attrition is also high. In last one year, three contractual faculty members have resigned and joined elsewhere. It is therefore proposed that a rolling advertisement may be published for recruiting faculty members (Contractual) with fixed salary in order to run the academic activities seamlessly.

Item No. 3: Proposal to Recruit Non-Teaching staff on Contract/ Outsourcing.

IIITA does not have any staff on its rolls. Director may engage non-teaching staff as per requirement on contractual/ outsourcing basis.

Item No. 4: Proposal to enhance honorarium paid to NITA faculty members and staff (working for IIIT Agartala).

Presently, faculty members and staff of NIT Agartala are providing the services to the academic and administrative activities of IIIT Agartala. The Governing Body in its 1st meeting in 2021, vide Item No. 1.6 had authorized the Mentor Director to sanction honorarium in this regard. It is now proposed that Director may be authorized for the enhancing the said honorarium as per nature of work undertaken and the cadre, etc. in an appropriate manner.

Submitted for kind Approval of Chairman, BOG and for its implementation. The same may be ratified in next BOG.

Item No. 5: Allotment of separate building to IIIT Agartala by NIT Agartala.

During the interaction with NIT officials, it was decided that a separate renovated building will be allotted to IIIT Agartala. The Chairman, Director IIIT and NIT visited the building and approved its usage by IIIT Agartala. The Director, NITA confirmed that one section of building will be made available w.e.f. 01 Jan 2025 and balance portion by 01 July 2025.

Chairman directed that preparation of infrastructure required for immediate utilization of building on its allotment be initiated.

Item No. 6: Recruitment of regular faculty for IIIT Agartala.

As on date total of four faculty members have been recruited on contractual basis. It has been experienced that these faculty members are having shorter tenures owing to their efforts for getting permanent positions. All the faculty members which were recruited last year have moved out for regular positions. To address the situation recruitment of permanent faculty is essential. It was decided that recruitment process for four regular faculty positions be initiated at the earliest.

Item No. 7: Recruitment of non-teaching staff on contractual basis.

The BoG in its last meeting has resolved that non-teaching staff for IIIT Agartala will be filled on contractual basis. The Director proposed positions of OSD and Administrative Officer to be filled on contractual basis, he intimated that recruitment process for these positions have been initiated. The Chairman directed that being first time recruitment on contractual basis the classification of posts other than statutory/ regular posts be approved by BoG.

It is proposed that following staff positions be fulfilled by contractual basis till regular posts are filled:-

Sl. No.	Designation	No. of Vacancies
(a)	OSD	01
(b)	Administrative Officer	01
(c)	PA	01
(d)	Jr. Assistant	02
(e)	Accountant	02

Item No. 8: Presentation on construction work by CPWD.

Assistant Engineer, CPWD presented the progress on various steps taken by CPWD towards construction IIIT campus. The Chairman observed that neither the CPWD representative was aware of the complete process nor the progress has been made as per desired expectations. He directed that a letter to CPWD officials be sent highlighting slow progress of work and absence of Executive Engineer, CPWD for the meeting despite advance intimation given to them of Chairman's visit.